

## **School Improvement Team Meeting MECHS**

**1/13/14**

### **Members Present:**

Ann Carter

Sandy Carawan

Jonathan Jessup

Charles Ray Spencer

Merle Spencer

Patricia Scripture

Thomas Midgette

Vanessa Bryant

### **Other Attendees:**

Julio Morales

Sandy Berry

**I. Welcome and approval of agenda:** The meeting was called to order at 5:37 pm by chairperson, Ann Carter. Ms. Carter asked the team to peruse the agenda for approval. Charles Ray Spencer motioned that the agenda be approved as written. The motion was seconded by Jonathan Jessup. The team agreed to accept the agenda as written.

**II. Reading and approval of minutes from last meeting:** The minutes were read by Patricia Scripture. Motion to approve the minutes made by Mr. Spencer. Seconded by Mr. Jessup. The team agreed to accept the minutes as read.

### **III. New Business:**

- **Hyde Chamber of Commerce:** Mr. Jessup and Mrs. Sandy Berry recently met with the Hyde Chamber of Commerce. The group wanted to meet with representatives of MECHS to discuss volunteer hours that our students are required to complete for graduation. The Chamber wants to assist MECHS by providing the names of businesses that would accept students as volunteers.

There were concerns about liability; there may not be adequate, or in some cases any, supervision of the students for several of the volunteer jobs that were suggested by the Chamber. The SIT team discussed what the difference was between community service and job shadowing and possible volunteer opportunities in the community. Ms. Carter suggested that we have a link on our school website that addresses community service. The team felt we needed to clarify what volunteer work is and provide strict guidelines for students to follow when volunteering in order to ensure their safety.

- **Senior Trip:** Mr. Jessup stated that some money has been raised for the senior trip but students had not passed in the deposits needed for two previously discussed trips. The students are now interested in a field trip to Greensboro to attend a water park. This would be an all day, one night trip. Mr. Jessup informed the student government president that BCCC students cannot have more than three absences and needed to be made aware of this before they committed to the senior trip. Ms. Carter suggested that the students begin fundraising in the 9<sup>th</sup> grade to ensure ample funds when they are needed.
- **Waivers:** Mr. Jessup stated that the waiver committee has met to discuss attendance waivers. Approximately half of the waivers were approved. Those waivers that were not approved were mailed appeal letters. Mr. Julio Morales stated that students have approached him to inquire how they can make up their missing days. Mr. Jessup stated students did not have to make up time with the teacher of the class they are requesting the waiver for and may make up their time with any teacher available.
- **Safety Committee:** Mr. Midgette stated that there will be a safety committee meeting on 1/14/14. There was an issue with the doors to the buildings not being locked, as students are holding the emergency button or placing items in the doors to keep them from locking. Mrs. Sandy Carawan suggested that the teachers check the emergency button as frequently as possible to ensure the doors are properly locked. A radio will be ordered for the media center to provide communication with the rest of the campus. The “lockdown bucket” is still being discussed by the safety committee as to which contents are needed in case of an extended lockdown. Another lockdown drill will take place this semester. It will be unannounced. Dense fog has been discussed as a safety issue. The superintendant is responsible for making a decision about a fog delay. The superintendant will create a list of criteria needed to implement a fog delay.
- **Personnel Changes:** Mrs. Karen Carawan will be moving to central office in a new position. Mrs. Lisa Spencer has replaced Mrs. Carawan’s position as computer skills teacher for MECHS. The administration is investigating a replacement for Mrs. Spencer’s role as testing coordinator and guidance assistant. Mrs. Sandy Berry does not have any guidance assistance at this time.

- **Prom:** Mrs. Melody Williams and Mrs. Connie Gibbs have asked to be in charge of the senior prom. A possible site for the prom may be Harris' Steak House.
- **Other Concerns/Issues:** Mr. Spencer asked about the attendance policy for athletes. Mr. Jessup discussed how athletes have to attend school 50% of the day to participate in that day's game. Mr. Spencer stated that this policy needs to be clarified for the students as there is some confusion about what constitutes attendance. Ms. Carter asked the team what needs to be discussed in the next meeting. The team decided we will discuss the SIT plan and begin preparation for the new one. Mr. Spencer was concerned about teaching the ACT prep course. He is concerned there were not many resources for teachers. Ms. Barbara Burns, instructional coach, is looking into this matter. Mrs. Vanessa Bryant discussed what she was doing to prepare students for the ACT.

**IV. Next Meeting Date:** February 10, 2014

- Meeting Adjourned at 6:40pm.